



Lyndhurst Infant School Admissions Arrangements

Lyndhurst Infant School is a three form entry infant school with a Published Admission Number of 90 pupils per year group. It is a community school and admissions to the school is the responsibility of the Local Authority (West Sussex) and applications must be made through their offices at:

***Pupil Admissions Office Centenary House Durrington Lane Worthing West Sussex BN13 2QB
Telephone: 0300 142 903***

Email: admissions.south@westsussex.gov.uk

Under the Education Act parent/carers can express a ***preference*** for any school but parents do not have a right to ***choose*** a school. West Sussex Children and Young Peoples Services does however make every effort to meet parental preferences where possible. Further information about how places are allocated at Lyndhurst Infant School, and other schools in the County, is contained in the Authority's Information for Parents Booklet, a copy of which is available from the Pupil Admissions Office. Further details relating to admissions can be found on the West Sussex Services for Schools website.

At Lyndhurst Infant School we aim to be inclusive and support the County's application of the principles of equal opportunities within the admissions process.

Admission to the SSC for children with an EHCP for ASD is done through the SENAT admission team at WSCC.

We aim to make our school a welcoming place where children settle quickly because consideration has been given to the individual needs and circumstances of children and their families by effective transition from nurseries and other pre-school providers.

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Applications to join our Reception classes in September are to be made online and must be received at West Sussex admissions department by a specified date (usually January). Parent/carers may use the internet access at Lyndhurst Infant School and our staff are happy to help with the application if further assistance is needed.

In the Autumn term (September to December), the school hosts several opportunities during the school day and evenings for parent/carers to tour the school with the Head teacher.

Places will be allocated to comply with Infant Class Size Legislation. This legislation restricts all Reception, Year 1 and Year 2 classes to a maximum of 30 pupils with one qualified teacher. A permitted exception to this is in the case of twins and children from multiple births when one of the siblings is the 30th child admitted. All parental preferences will be considered at the same time against the oversubscription criteria applicable to the relevant school. In the case of oversubscription priority is given to applicants who live nearest the school measured by a straight line from school to the child's home address.

When the School is given the names of the new intake (April) an introductory meeting is held at the school during the summer term for all parent/carers of children who will be admitted during the following academic year. At this meeting general information about the school will be shared. Visits



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are made by the school's Reception staff to see the children at their pre-school setting and children are also invited to come into school for sessions in the summer term to join in with activities in the Reception classrooms to familiarise them with the environment.

In year Admissions

When children move from another school within the same year, these are called 'in-year admissions'. Parents can apply to move a child to Lyndhurst Infant School at any time of the year, for example if they move address or want to change school for another reason. Parent/carers are requested to make an appointment with the Headteacher for a tour of the school and to discuss admission arrangements and any important information that needs to be exchanged.

We advise parent/carers to contact the school directly or West Sussex Admissions team to check the availability of places in the year group required for an in year admission.

Information about our school and our prospectus can be found on our website